

Briarwood Community Association
Board of Directors Meeting
March 11, 2024 7:00pm 4216 Catalina Dr.

MINUTES

- I. Call to Order – Hensley called the meeting to order at 7:07 p.m.
- II. Minutes – the minutes for the February 2024 meeting were review and with a couple minor corrections unanimously approved.
- III. Treasurer Report
With transition to new accountant, the Board is in the midst of a transition audit of the 2023 financials. Year to date financials are pending upon verification of 2023 records.
- IV. Old Business
 - a. Bylaws review update – no update available at this time.
 - b. Ice dams/slide across sidewalks – Hickam is reviewing code requirements for sump-pump drainage.
 - c. Website updates – the Board provided some direction to the Hickam for the website. Old updates will be removed and replaced with the newsletter, which will be posted on the website.
 - d. The Postal center threshold repair is estimated at \$695 estimate for repair from one quote. Hensley and Hickam will seek at least one more quote before moving forward.
 - e. The Board discuss next steps for existing covenant violations with enforcement in a phased in approach. A letter will be sent to homeowners.
 - f. The Board reviewed the design plan for the new construction on Pasadena. The Board recommended a modifications for paint color on trim and garage to align with existing home designs, and the inclusion of pickets on the front porch. Hickam will take recommendations to owner.
- V. New Business
 - a. Neighborhood garage sale – the Board identified Saturday, June 8 as the date for the neighborhood wide sale.
 - b. Hospitality for new neighbors – The Board discussed creating a welcome letter, to be drafted for next meeting by the secretary. – board meetings, covenants, facebook, melissa, annual events: meeting, garage, Halloween party, cocoa party, dues are annual/quarterly.
 - c. Coyotes – Be aware they are in the neighborhood – the Board instructed the secretary to include in March newsletter

- VI. Property Manager report
 - a. Hickam addressed the neighborhood/city code violations of parked cars in the street.
 - b. Hickam shared some website updates
 - c. Ice dam/water build-up homes contacted and plans are moving forward.
- VII. Executive session – the Board adjourned into a brief executive session.
- VIII. Next Meeting – is April 8, 2024 at 7:00 p.m.
- IX. The meeting adjourned at 8:33 p.m.

Respectfully submitted by Jennifer Wamelink, Board Secretary

Approved 4-14-24